**Allyson R. Emmett**

918 Autumn Ridge Lane | Fort Wayne, IN 46804

[aemmett01@saintmarys.edu](mailto:aemmett01@saintmarys.edu) | (260) 452-4652

# **Education**

**Saint Mary’s College Notre Dame, IN**

*Bachelor of Arts - Double major in Spanish and Global Studies with Anthropology concentration Expected Graduation: May 2022*

* Cumulative GPA: 4.0; Dean’s List (4 consecutive semesters)
* Leadership: Beyond the Belle Student Leader, Belles Against Violence Office Ally, Food Recovery Club Member

**Spanish Studies Abroad Seville, Spain**

*Semester Abroad Full Immersion Program January 2020 - May 2020*

* Increased Spanish language proficiency through intensive Spanish courses and communication with host family.
* Strengthened knowledge of Spanish culture through daily interactions with locals and exploration of cities.

**Language Skills**

*Advanced Spanish Skills according to the Avant STAMP 4S*

* Reading: Advanced Mid | Listening: Advanced Low | Speaking: Advanced Low | Writing: Intermediate High

# **Work Experience**

**Office for Civic and Social Engagement at Saint Mary’s Notre Dame, IN**

*Student Assistant October 2018 - Present*

* Assist in office operations and the planning of events to connect the student body with the South Bend community.
* Serve as liaison between students and the Robinson Community Learning Center’s after-school literacy program.

**Mike’s Carwash Fort Wayne, IN**

*Wash Associate July 2016 - August 2018, September 2019 - January 2020*

* Provided excellent customer service in a fast-paced, team environment.
* Recognized as Associate of the Year in 2017.

# 

# **Community Involvement**

**Robinson Community Learning Center South Bend, IN**

*English Skills Tutor October 2018 - Present*

* Assist 2nd through 5th graders in activities to improve reading and writing skills.
* Practice Spanish writing skills when writing reports to parents.

**Fort Wayne City Council Fort Wayne, IN**

*Research Assistant June 2020 - July 2020*

* Collaborated with City Councilwoman Sharon Tucker to pass local resolution on police body worn cameras.
* Drafted supplementary argument for proposition based on national research on effectiveness of body worn cameras.

**80th District Indiana House of Representatives: Phil GiaQuinta Fort Wayne, IN**

*Research Assistant July 2020 - August 2020*

* Analyzed data from state and local government officials for potential donors to State Representative GiaQuinta’s campaign.
* Gathered and organized information on potential donors for fundraising efforts using local and national databases.

# **Awards and Recognitions**

**Benjamin A. Gilman International Scholarship** *January 2020*

*Recipient for study abroad academic experience in Seville, Spain*

**Independent Colleges of Indiana** *November 2019*

*Realizing the Dream First Generation Student Recipient for Class of 2022 at Saint Mary’s College*

**Technical and Professional Skills**

Microsoft Office | Familiar with CSS, HTML, and JavaScript | Interpersonal Skills | Time Management | Strong Work Ethic